

EIGHT ASH GREEN PARISH COUNCIL

Minutes of the meeting held on Wednesday 11th July 2018 in Eight Ash Green Village Hall at 7.30pm.

In the Chair: Cllr J. Greenwold

Present: Cllr Jean Absalom
Cllr Alec Birchall
Cllr Alan Tolfrey
Cllr Christine Willetts

The Clerk

There were 13 members of the public present.

44-18/19 Welcome and Apologies for Absence

Apologies were received and accepted from Cllrs Cook and McGarry

45-18/19 Declaration of Interests

There were no declarations of interest.

46-18/19 Public Participation

A resident referred to Item 51-18/19 and planning application 181341. She said she was one of the applicants and that she was happy to address any questions the Council might have.

47-18/19 To agree as a true record the minutes of the meeting of the Parish Council held on Wednesday 13th June 2018

The minutes of the meeting of the Parish Council held on Wednesday 13th June 2018 were agreed as a true record and signed by the Chairman.

Proposed: Cllr Absalom Seconded: Cllr Greenwold (Unanimous)

Item 42-18/19 (a) was taken next.

The Allotment Steward said a decision would need to be taken about charging for water use on the allotments. She said a resident had donated £50 to buy a shed which had been left by a previous allotment holder. The shed had now been moved to the Community Garden and thanks were due to this resident.

48-18/19 Report from the County and Borough Councillors: Report from County Councillor and Ward Councillors, if present.

Signed _____
Cllr J Greenwold, Chairman

Cllr Dennis Willetts said the July newsletter had now been published and the advertising would more than cover the cost of the printing.

He referred to the issue of overgrown hedges and said according to the Highways Act it was the responsibility of the landowner adjacent to a footpath to ensure there was no obstruction, He said the Council could oblige landowners to take action and if no action was taken, the Council could carry out the work themselves and bill the landowner. He suggested the Clerk could write to landowners to point out the problem, citing the relevant legislation.

He referred to the recent incursion by travellers on to the heath. He said the gate had been the weak point. He asked the Parish Council to consider measures to address that while allowing access to the heath, and said the Council needed to ensure the heath remained unspoilt for the benefit of residents.

He referred to the problem of the spring in Blind Lane. He said in the past the possibility of the Parish Council taking on management of Blind Lane had been raised, and he said it might be time to reconsider.

49-18/19 Clerk's Report – to include update on Action Tracker

- A request for help in dealing with the water leak in Blind Lane had been received. Cllr Greenwold said he would be happy to give assistance.
- Water in Daisy Green – the Clerk said she would ask the Council's contractor to look at this.
- Licences – the Clerk said she would contact Linda Russell with further queries raised by the Council regarding rent review, insurance, termination of the licences and the state of the football hut.
- Website – now back up and running.
- Flag competition – Cllr Willetts had been in contact with the school.

50-18/19 To receive update from the Neighbourhood Plan Working Group

The Group advised that they were finalising version 28, which was reduced in size with certain items removed. The Plan would go to CBC at the end of July, and the Regulation 15/16 document would be circulated to the Parish Council. On the website, residents could find the Basic Condition Statement. More alterations had been made following advices from Ann Skippers. A meeting with RCCE had emphasised the need to press ahead with the Plan as quickly as possible because of the implications of the Planning Inspector's report on CBC's Local Plan.

Signed _____
Cllr J Greenwold, Chairman

51-18/19 To agree the Parish Council response to planning applications received from Colchester Borough Council and to note decisions made on previous applications

181401 - The Cart Lodge, Halstead Road, Eight Ash Green Colchester CO6 3PT
- Continued use of an outbuilding as a dwellinghouse.

This application was unavailable on the CBC website.

181341 - Land Adjacent 6 Heath Cottages, Heath Road, Fordham Heath Colchester CO3 9TN - Change of use of land to a Glamping Site

It was agreed to defer a decision on this application to allow councillors to consider further.

181475 – The Cart Lodge, Halstead Road, Eight Ash Green Colchester CO6 3PT
- Change of use of an outbuilding to use as holiday let accommodation

It was agreed to object to this application.

181460 - Apsley House, Halstead Road, Eight Ash Green CO6 3PU - Proposed single-storey rear extension to create a Swimming Pool and Gym, and a proposed single-storey rear extension to the Living Room.

It was agreed there was no objection to this application although consideration could be given to measures to reduce the impact of noise on neighbours.

Proposed: Cllr Willetts Seconded: Cllr Absalom (Unanimous)

Planning Decisions

181140 - Sallys Cottage, Daisy Green, Eight Ash Green Colchester CO3 8NF - Two story extension to the rear of the property. Rebuild the rear wall where all the single glazed doors and windows exist. Add timber frame and 15 cm of insulation to the exterior front and side of the property. - **Refusal**

52-18/19 Accounts & Payments:

- a) Statement of Accounts to be circulated prior to the meeting
- b) Approve cheques for signature in accordance with 2018/19 Budget (Invoices Sheet) – to be circulated at the meeting.

Cheques were approved for signature.

Payee	Reason for Payment	Amount
Various	Staff costs – Month 4	£623.17
Firmin's Maintenance	Grass cutting	£300.00

Signed _____
Cllr J Greenwold, Chairman

LSR Solicitors	Legal fees – licences	£554.40
RCCE	Renewal fee	£72.60
Eight Ash Green Village Hall	Hall hire	£72.00
Colchester Borough Council	Streetlighting electricity	£422.76
ICO	Registration renewal	£40.00
Cllr McGarry	Stationery expenses	£43.98
Brunel Engraving	Plaque for Community Garden	£149.40
	Total	£2,278.31

Proposed: Cllr Willetts Seconded: Cllr Absalom (Unanimous)

53-18/19 To consider the report from RoSPA on the Play Area and agree any remedial action necessary.

This Item was deferred.

54-18/19 To consider the risk assessment for employees and to agree any action necessary

This Item was deferred.

55-18/19 To appoint the members of the Complaints Committee

It was agreed to appoint Cllrs Absalom, Birchall, McGarry and Tolfrey to the Complaints Committee.

Proposed: Cllr Willetts Seconded: Cllr Absalom (Unanimous)

56-18/19 To consider a request to allow parking on the heath for the 2018 Eight Ash Green Festival

It was agreed to allow parking on the heath for the 2018 Eight Ash Green Festival subject to adequate stewarding, signage regarding liability in the car park, and assessment of the fire risk and necessary preventative measures taken.

Proposed: Cllr Tolfrey Seconded: Cllr Birchall (Unanimous)

42-18/19 To receive reports on the following:

Signed _____
Cllr J Greenwold, Chairman

(b) Heath Reports

Mr Winterbourne referred to the parking for the Festival. He said all future requests should be considered by the Council and only approved if the heath was in adequate condition. He said the gate was a weak spot and other weak spots were to be identified and remedial action should be taken. The Football Club has put their own padlock on the gate. Cllr Greenwold said he would follow this up. He said the ponds would need attention in October. Ho said he would like to thank Mr Tye for clearing up after the travellers, and also residents.

43-18/19 **Date of Next Planned Meeting:** Wednesday 12th September 2018, 7.30 p.m.
at Eight Ash Green Village Hall, Spring Lane, Eight Ash Green, CO6 3QF.

Signed _____
Cllr J Greenwold, Chairman