

**EIGHT ASH GREEN PARISH COUNCIL**  
Parish Clerk Mrs Katherine Kane  
10 Squirrels Field, Colchester CO4 5YA  
Tel: 01206 522315 email: [parish.clerk@eightashgreen.com](mailto:parish.clerk@eightashgreen.com)

Dear Councillor

NOTICE IS HEREBY GIVEN that the **Annual Meeting of Eight Ash Green Parish Council** will be held at Eight Ash Green Village Hall, Spring Lane, Eight Ash Green CO6 3QF on **Wednesday 19<sup>th</sup> May 2021 at 7.30pm.** You are hereby summoned to attend and transact the business specified on the agenda set out below. The public and press are welcome to attend.

*Katherine Kane*

Katherine Kane,  
Parish Clerk  
13<sup>th</sup> May 2021

**AGENDA**

- 1-21/22 Election of Chairman**
- 2-21/22 Election of Vice-Chairman**
- 3-21/22 To receive Apologies for Absence and confirm acceptance of those apologies–** All apologies should be sent through the Clerk
- 4-21/22 Declaration of Interests:** Councillors will declare any pecuniary interests relating to this agenda. Members are reminded that if they have a disclosable pecuniary interest they must leave the room and not participate in any discussion relating to the relevant agenda item.
- 5-21/22 Public Participation:** This item allows members of the public to speak for a maximum of three minutes each with a total of fifteen minutes being allocated for this agenda item.
- 6-21/22 To agree as a true record the minutes of the meeting of the Parish Council held on Wednesday 10<sup>th</sup> March 2021**
- 7-21/22 Report from the County and Borough Councillors:** Report from County Councillor and Ward Councillors, if present.
- 8-21/22 To review and adopt the following:**
- i) Standing Orders**
  - ii) Financial Regulations**

- iii) Complaints Procedure
- iv) Bullying and Harassment Policy
- v) Communications Policy
- vi) Complaints Procedure
- vii) Disciplinary and Grievance Procedure
- viii) Equal Opportunities Policy
- ix) Expenses Policy
- x) Health and Safety Policy
- xi) Publications Policy
- xii) Memorials Policy

**9-21/22 To appoint three councillors to the Complaints Committee**

**10-21/22 To review the inventory of land and assets of the Parish Council**

**11-21/22 To confirm arrangements for the Council's insurance cover in respect of all insured risks**

**12-21/21 To review and confirm the Council's subscription to the following bodies:**

- i) NALC/EALC
- ii) Open Spaces Society
- iii) RCCE
- iv) CALC

**13-21/22 To review the Council's policies, procedures and practices in respect of its obligation under Freedom of Information and Data Protection legislation.**

**14-21/22 To review the Council's employment policies and procedures.**

**15-21/22 To agree the time, place and dates of ordinary meetings of the Council as follows:**

**9<sup>th</sup> June 2021, 14<sup>th</sup> July 2021, 8<sup>th</sup> September 2021, 13<sup>th</sup> October 2021, 10<sup>th</sup> November 2021, 12<sup>th</sup> January 2022, 9<sup>th</sup> February 2022, 9<sup>th</sup> March 2022, 13<sup>th</sup> April 2022, 11<sup>th</sup> May 2022 (Annual Meeting of the Council) at 7.30pm, at the Eight Ash Green Village Hall, Spring Lane, Eight Ash Green, Colchester CO6 3QF**

**16-21/22 To agree the Parish Council response to planning applications received from Colchester Borough Council and to note decisions made on previous applications**

**211253 - Land adj, 2 & 3 Wood Lane, Fordham Heath Colchester CO3 9TP - Proposed single storey dwelling**

**Planning Decisions**

210691 - Hunters Lodge, Blind Lane, Eight Ash Green Colchester CO6 3QD - Proposed demolition of existing double garage. Proposed new two storey extension at existing garage footprint with a new two storey link to the existing dwelling. Proposed double garage and storage area on ground floor; gym and shower room on the first floor – **Permission granted, 3 conditions, 6<sup>th</sup> May 2021**

210563 - 1b Post Office Cottages, Halstead Road, Eight Ash Green Colchester CO6 3QH - Second Floor Extension -

**17-21/22 Heaths and Greens**

- a) **To consider and possibly agree to allow Walking Rugby's request to use the heath for fortnightly sessions**
- b) **To consider and possibly agree to allow access across Parish Council land from Seven Star Green on Saturday 28<sup>th</sup> August 2021.**
- c) **To consider and possibly agree to purchase signs to advise no parking along the Bridleway**

**18-21/22 Accounts & Payments:**

- a) Statement of Accounts to be circulated prior to the meeting
- b) Approve cheques for signature in accordance with 2021/22 Budget (Invoices Sheet) – to be circulated at the meeting.

**19-21/22 To receive reports from Councillors**

**20-21/22 Date of Next Planned Meeting: Wednesday 9<sup>th</sup> June 2021 at 7.30pm.**