

EIGHT ASH GREEN PARISH COUNCIL
Parish Clerk Mrs Katherine Kane
10 Squirrels Field, Colchester CO4 5YA
Tel: 01206 522315 email: parish.clerk@eightashgreen.com

Dear Councillor

NOTICE IS HEREBY GIVEN that the **Annual Meeting of Eight Ash Green Parish Council** will be held at Eight Ash Green Village Hall, Spring Lane, Eight Ash Green CO6 3QF on **Wednesday 11 May 2022 at 7.30pm**. You are hereby summoned to attend and transact the business specified on the agenda set out below. The public and press are welcome to attend.

Katherine Kane

Katherine Kane,
Parish Clerk
6 May 2022

AGENDA

- 1-22/23 Election of Chairman**
- 2-22/23 Election of Vice-Chairman**
- 3-22/23 To receive Apologies for Absence and confirm acceptance of those apologies**– All apologies should be sent through the Clerk
- 4-22/23 Declaration of Interests:** Councillors will declare any pecuniary interests relating to this agenda. Members are reminded that if they have a disclosable pecuniary interest they must leave the room and not participate in any discussion relating to the relevant agenda item.
- 5-22/23 Public Participation:** This item allows members of the public to speak for a maximum of three minutes each with a total of fifteen minutes being allocated for this agenda item.
- 6-22/23 To agree as a true record the minutes of the meeting of the Parish Council held on Wednesday 13 April 2022**
- 7-22/23 Report from the County and Borough Councillors:** Report from County Councillor and Ward Councillors, if present.
- 8-22/23 To review and adopt the following:**
- i) Standing Orders**
 - ii) Financial Regulations**

- iii) Bullying and Harassment Policy
- iv) Communications Policy
- v) Complaints Procedure
- vi) Disciplinary and Grievance Procedure
- vii) Equal Opportunities Policy
- viii) Expenses Policy
- ix) Health and Safety Policy
- x) Publications Policy
- xi) Memorials Policy

9-22/23 To appoint three councillors to the Complaints Committee

10-22/23 To review the inventory of land and assets of the Parish Council

11-22/23 To confirm arrangements for the Council's insurance cover in respect of all insured risks

12-22/23 To review and confirm the Council's subscription to the following bodies:

- i) NALC/EALC
- ii) Open Spaces Society
- iii) RCCE
- iv) CALC

13-22/23 To review the Council's policies, procedures and practices in respect of its obligation under Freedom of Information and Data Protection legislation.

14-22/23 To review the Council's employment policies and procedures.

15-22/23 To agree the time, place and dates of ordinary meetings of the Council as follows:

8 June 2022, 13 July 2022, 14 September 2022, 12 October 2022, 9 November 2022, 14 December 2022, 11 January 2023, 8 February 2023, 8 March 2023, 12 April 2023, 10 May 2023 (Annual Meeting of the Council) at 7.30pm, at the Eight Ash Green Village Hall, Spring Lane, Eight Ash Green, Colchester CO6 3QF

16-22/23 To agree the Parish Council response to planning applications received from Colchester Borough Council and to note decisions made on previous applications

None received.

Planning Decisions

220576 - Tara House, Huxtables Lane, Fordham Heath Colchester CO3 9TJ - Alterations and extensions to an existing 16 storey dwelling to create a 2 storey dwelling and addition of

single storey side extension and porch (Revised Description) – *Permission granted, 5 conditions, 28 April 2022*

17-22/23 Heaths, Greens and Allotments

- a) To receive a report on Heaths and Greens
- b) To consider and possibly agree to turn the Community Garden into two allotment plots

18-22/23 To receive an update on the events for the Jubilee celebration and note any action necessary.

19-22/23 To discuss the provision of a new community facility and note any action necessary.

20-22/23 **Accounts & Payments:**

- a) Statement of Accounts to be circulated prior to the meeting
- b) Approve cheques for signature in accordance with 2021/22 Budget (Invoices Sheet) – to be circulated at the meeting.
- c) To agree the purchase of a new Union Jack flag at a cost of £106.14.
- d) To agree to purchase a new inscription plate for the Jubilee Oak at a cost of £30 exclusive of VAT

21-22/23 To receive reports from Councillors

22-22/23 **Date of Next Planned Meeting: Wednesday 8th June 2022 at 7.30pm.**