

+ -

EIGHT ASH GREEN PARISH COUNCIL

Parish Clerk Mrs Katherine Kane
10 Squirrels Field, Colchester CO4 5YA

Tel: 01206 522315 email: parish.clerk@eightashgreen.com

Dear Councillor

NOTICE IS HEREBY GIVEN that the Annual Meeting of the Eight Ash Green Parish Council will be held at Eight Ash Green Village Hall, Spring Lane, Eight Ash Green CO6 3QF on **Wednesday 10 May 2023 at 7.30pm**. You are hereby summoned to attend and transact the business specified on the agenda set out below. The public and press are welcome to attend.

Katherine Kane

Katherine Kane,
Parish Clerk

4 May 2023

AGENDA

- 1-23/24 Election of Chairman**
- 2-23/24 Election of Vice-Chairman**
- 3-23/24 To confirm receipt of the Confirmation of Acceptance of Office forms from all Councillors**
- 4-23/24 To consider and possibly agree to co-opt Lorraine Christie on to the Parish Council**
- 5-23/24 To receive Apologies for Absence and confirm acceptance of those apologies– All apologies should be sent through the Clerk**
- 6-23/24 Declaration of Interests: Councillors will declare any pecuniary interests relating to this agenda. Members are reminded that if they have a disclosable pecuniary interest they must leave the room and not participate in any discussion relating to the relevant agenda item.**
- 7-23/24 Public Participation: This item allows members of the public to speak for a maximum of three minutes each with a total of fifteen minutes being allocated for this agenda item.**
- 8-23/24 To agree as a true record the minutes of the meeting of the Parish Council held on Wednesday 10 April 2023**
- 9-23/24 Report from the County and Borough Councillors: Report from County Councillor and Ward Councillors, if present.**

10-23/24 To review and adopt the following:

- i) Standing Orders
- ii) Financial Regulations
- iii) Bullying and Harassment Policy
- iv) Communications Policy
- v) Complaints Procedure
- vi) Disciplinary and Grievance Procedure
- vii) Equal Opportunities Policy
- viii) Expenses Policy
- ix) Health and Safety Policy
- x) Publications Policy
- xi) Memorials Policy
- xii) Media Policy

11-23/24 To consider and possibly agree to adopt the Model Publication Scheme as circulated prior to the meeting.

12-23/24 To consider and possibly agree to adopt the LGA Model Code of Conduct

13-23/24 To review the Council's legal arrangements with outside bodies

- a) Eight Ash Green Football Club
- b) Eight Ash Green Cricket Club

14-23/24 To appoint three councillors to the Complaints Committee

15-23/24 To review the inventory of land and assets of the Parish Council

16-23/24 To confirm arrangements for the Council's insurance cover in respect of all insured risks

17-23/24 To review and confirm the Council's subscription to the following bodies:

- i) NALC/EALC
- ii) Open Spaces Society
- iii) RCCE
- iv) CALC

18-23/24 To review the Council's policies, procedures and practices in respect of its obligation under Freedom of Information and Data Protection legislation.

19-23/24 To review the Council's employment policies and procedures.

20-23/24 To agree the time, place and dates of ordinary meetings of the Council as follows:

14 June 2023, 12 July 2023, 13 September 2023, 11 October 2023, 8 November 2023, 13 December 2023, 10 January 2024, 14 February 2024, 13 March 2024, 10 April 2024, 8 May

2024 (Annual Meeting of the Council) at 7.30pm, at the Eight Ash Green Village Hall, Spring Lane, Eight Ash Green, Colchester CO6 3QF

21-23/24 To consider and possibly agree, until the next relevant Annual Meeting of the Council, that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence)(Prescribed Conditions) Order 2012, to adopt the General Power of Competence.

22-23/24 To agree the Parish Council response to planning applications received from Colchester City Council and to note decisions made on previous applications

230894 - Holiday Inn, Holiday Inn Colchester, Abbots Lane, Eight Ash Green Colchester CO6 3QL - Installation of 5nos Electric Vehicle chargers and associated works

Planning Decisions

230506 - New House Adjacent To Bungalow, Halstead Road, Eight Ash Green Colchester CO6 3PX - Side extension to existing dwelling, alterations to roof of existing dwelling, erection of an annex & provision of a glazed link between the house & annex – *Permission granted, 9 conditions, 26 April 2023*

23-23/24 Heaths, Greens and Allotments

a) To receive a report on Heaths and Greens

24-23/24 Accounts & Payments:

a) Statement of Accounts to be circulated prior to the meeting

b) Approve cheques for signature in accordance with 2023/24 Budget (Invoices Sheet) – to be circulated at the meeting.

25-23/24 To consider and possibly agree to purchase a Coronation bench (details circulated prior to the meeting)

26-23/24 To receive reports from Councillors

27-23/24 Date of Next Planned Meeting: Wednesday 14 June 2023, 7.30pm, at Eight Ash Green Village Hall, Spring Lane, Eight Ash Green.